TERMS FOR BIDDING VIA AN ELECTRONIC BIDDING BOX:

Version 15.05.2024

Bids for Procedure/Tender (hereinafter: the "Procedure") are to be submitted via an Electronic Bidding Box, owned by MASHIK SV system (hereinafter: the "Electronic Bidding Box", "System").

1. **IEC is hereby requesting bids for the supply of the goods/services as specified in the Tender documents, posted on IEC website.**

   A bid not submitted via the Electronic Bidding Box, by the due date, as set out below, or a bid that does not include all the required details, may not be reviewed.

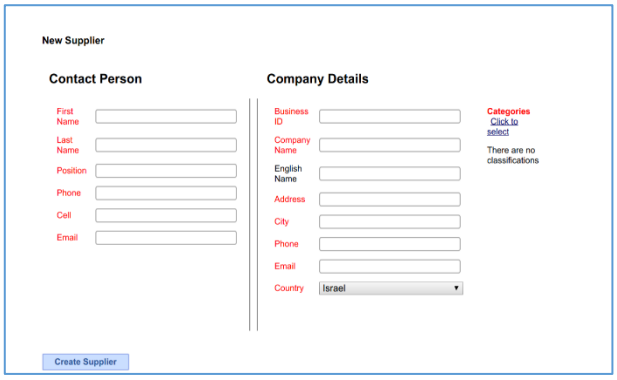
Please note:

A. Suppliers interested in submitting a bid for this Tender, are requested to enter the electronic box link of the procedure published on the IEC website. Bidders who are suppliers subscribed as users of the MASHIK system, will enter the system using the username and password they received when registered for the system. Bidders which are not suppliers subscribed as users of the MASHIK system, are requested to click the "new user" button and fill in the fields required for creating a new user and receive username and password (see photos below). Supplier that fail to register for the MASHIK system is requested to contact the Tender's manager for assistance in the registration procedure (Please do not delay your subscription until the last moment, the subscription procedure may require a few days).

B. No bids are to be submitted for this Tender other than through the Electronic Bidding Box.

C. If you experience any technical issues with the Electronic Bidding Box, please contact the Tender





manager. Error-related inquiries are to be submitted, no later than 48 hours (of which at least one working day) prior to the deadline set for the submission of bids for the Tender, in writing.

D. Please note, a bid will only be considered as a "bid submitted" via Electronic Bidding Box after it had been filled out and a confirmation of its receipt by the System has been received.

E. IEC may postpone the bidding deadline, at its sole discretion.

F. IEC may decide that part of the bid is to be submitted as an electronic bid, while part of it is to be submitted as a non-electronic bid.

G. It is hereby clarified that no person may review a bid submitted via the Electronic Bidding Box, or modify it, except for in the case of bids reviewed by the authorized IEC entities upon the opening of the Electronic Bidding Box.

H. IEC recommends bidders to enter the link for submitting of proposals immediately after publishing the tender/receiving the invitation to submit proposals.

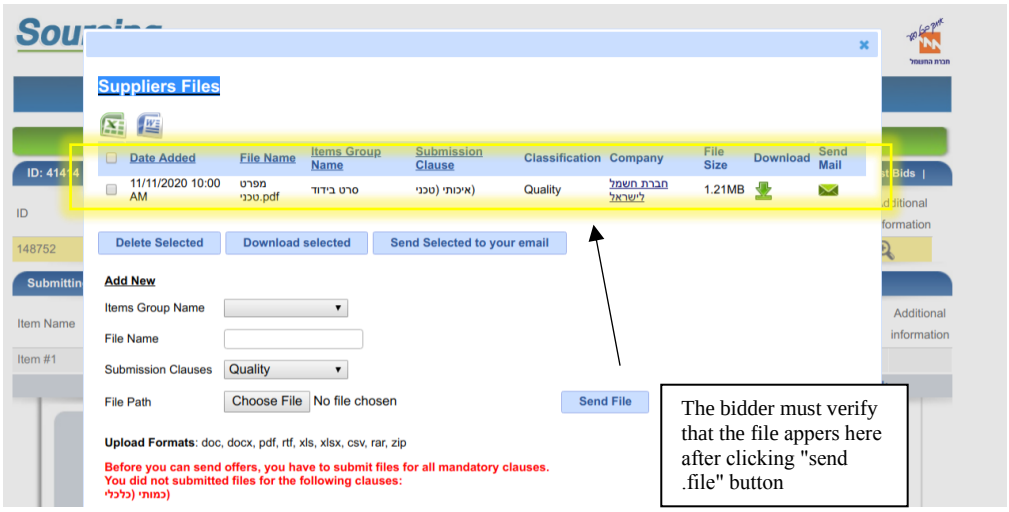
2. **Manner in which bids must be submitted via the Electronic Bidding Box**

2.1. Bids submission is to be made according to the attached guide.

2.2. As, and to the extent, required, attachments are to be attached to the Electronic Bidding Box (in accordance with the instructions specified in the Electronic Bidding Box Annexure). Files submitted via the Electronic Bidding Box will be of the following types only: Word, Excel, PDF, ZIP files that are not password protected. The above files will not contain a macro code. Files of different types than those mentioned above (such as Password-protected ZIP files, RAR files)

and/or files containing macro code, will not be accepted by the IEC and will therefore not be considered as submitted (even if accepted in "MASHIK SV" system). Any claims by bidder's concerning this demand shall not be accepted by the IEC.

2.2.1. After uploading each file, the bidder must verify that the file has been uploaded correctly. Confirmation that the file was uploaded is the appearing of the file at the top of the "Suppliers Files" screen (see image below).



2.3. If there are several alternatives, the alternatives should be specified in the documents presented in the bid (Table A). Including the details of the maker and model proposed, attached with relevant data sheets, as attachments. An alternative not listed in the item notes field may not be reviewed.

2.4. The bidder must submit its bid in accordance with the rules specified on the website.

2.5. It is recommended to submit the bid up to 120 minutes prior to the submission time specified in the Tender Procedure.

2.6. In Tenders that include a preliminary stage, **do not** specify a price in the bid within the commercial-technical stage (the initial phase of the Procedure), which include prices.

2.7. In a procedure where a price is required (pricing stage, one-stage procedure, additional competitive procedure) the prices will be submitted on annexure C (Summery of prices) which will be submitted as a file to the Electronic Bidding Box. Annexure C (Summery of prices) will be submitted as a separate file. The bidder is required to specify his name on the Annexure C.

3. Technical issues and support:

3.1. Bidders that do not hold above technology should contact IEC's tender's manager , to attempt finding an alternative solution for their participation. IEC will not be liable for any damage caused to the bidder as a result of technical failures and/or of losing the Procedure as a result of IEC's failure to receive the bid due to technical issues and/or inattention on the bidder's side. A bidder encountering technical problems should review the "Help" tab at the top menu of the System.
No claim of any malfunction and/or technical failure shall be accepted, from a bidder that fails to notify IEC immediately of the occurrence of such malfunction and/or technical failure, and in any case no later than within 48 hours (of which at least one working day) before the deadline set for the submission of bids, in writing. IEC does not undertake to postpone the deadline set for the submission of bids, or retroactively disqualify the Procedure due to any malfunction and/or failure for which a notice has been submitted, as stated above.

3.2. IEC and MASHIK are not, and will not be, responsible in any way for the proper operation of the telephone and/or Internet network, with their entire components, and shall bear no such responsibility for any interruptions, cut-off, disconnections, damages, expenses, loss of profits, etc., caused to any participant in the Procedure, directly and/or indirectly, within the Procedure and/or as a result thereof. Every participant declares that it is aware that participation in the Procedure is subject to the availability and correctness of the Internet network, and therefore may

not raise against IEC, and/or any party operating on its behalf, any claim and/or argument and/or request concerning damage caused to it and/or anyone on its behalf due to any error, malfunction, delay, technical failure, or due to any other reason relating to the said communication networks.

3.3. Technical issues concerning the "MASHIK SV" system shall be directed to the "MASHIK" technical support, by E-mail: Service@mashiktech.com or Tel: 050-902-9376

4. Bid acceptance time:

4.1. Only the actual presence of the bid, in the **Electronic Bidding Box**, on the day and time to be set as the deadline for the submission of bids in the Procedure, will be deemed a submitted bid**.**

4.2. The bid **acceptance** time by MASHIK's systems is the time to be set as the bid submission time (and not its sending time), and this must be taken into account when submitting the bid.

5. Compliance certificate:

5.1. The full and binding version of the documents for this Procedure can be found on IEC's website

5.2. By submitting its bid for the Procedure, the bidder hereby consents to all the terms and conditions set forth in this document, as well as the terms and conditions set forth in the Procedure's documents published on IEC's website.

5.3. The identity of the party submitting the proposal in "Mashik's" SV system and the identity of the bidder specified in the the offer, must be identical. Where the bid is submitted to Mashik's SV system by an agent, representative and/or any other party on behalf of the bidder, the bidder shall be required to submit a certificate that the above has been authorized to submit a bid on its behalf, to Mashik's SV system. Any inquiries on this, must be made in writing to the Tender manager 48 hours prior to the last date for submission of proposals.